



Coates Primary School



Coates Primary School
The Fold
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Dear Parents and Carers

Booking Breakfast Club and Out of School Club

As you will be aware, we have introduced a new system where bookings for Breakfast Club and Out of School Club have to be made by 12:00 noon on the Friday of the preceding week. Places cannot be allocated after this deadline as we require this vital information to plan staffing and bubbles. On the whole the system is working well, and we thank you for your support with this.

In addition to booking week by week, we also recognise that some parents will know their requirements weeks in advance. If you would like to book your child's places for the next half term, please use the attached form. Please note, if you book a session for your child but they do not subsequently attend, you will still be charged for their place unless 48 hours notice is given.

If you have any questions, please do not hesitate to contact the school office.

Kind Regards

Mrs L Boucher
Headteacher