



Coates Primary School
The Fold
Coates
Peterborough
Cambs
PE7 2BP

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RE: Parental Behaviour

Dear Parents,

We believe staff, parents and children are entitled to a safe and protective environment in which we work. Behaviour that will cause harassment, alarm or distress to users of the premises is contrary to the aims of the school.

Expectations for parents are:

- That adults set a good example to children at all times, showing them how to get along with all members of the school and the wider community.
- That no members of staff, parents or children are the victims of abusive behaviour or open to threats/unkindness from other adults on the school premises.
- That physical attacks and threatening behaviour, abusive or insulting language, verbal or written (including emails), to staff, governors, parents, carers, children and other users of the school premises, will not be tolerated and will result in withdrawal of permission to be on school premises.
- Types of behaviour that are considered serious and unacceptable (anywhere on school site including in front of pupils, parents, staff or in 1:1 meetings) will not be tolerated towards any member of the school community include:
 - Shouting, either in person or over the telephone
 - Inappropriate posting on Social Networking sites
 - Rude or aggressive letters/emails (Such communications will not be replied to).
 - Speaking in an aggressive/threatening tone
 - Physically intimidating, e.g. standing very close
 - The use of aggressive hand gestures/exaggerated movements
 - Physical threats
 - Shaking or holding a fist towards another person
 - Swearing
 - Pushing
 - Hitting, e.g. slapping, punching or kicking
 - Racist or sexist comments
 - Discussing any member of the school community in a derogative manor to members of staff.

The school reserves the right to take any necessary actions to ensure that members of the school community are not subjected to abuse.

School premises are private property and parents have been granted permission from the school to be on school premises. However, in the case of abuse or threats to staff, pupils or other parents, school may ban parents from entering the school.

Any parent who is asked to leave the school premises will have the right to appeal the decision by writing to the Chair of Governors.

It is also an offence under section 547 of the Education Act 1997 for any person (including a parent) to cause a nuisance or disturbance on school premises. The Police may be called to assist removing the person concerned.

Email Communication.

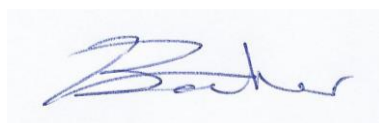
I ask that all email communication is only emailed to office@coates.cambs.sch.uk, admin@coates.cambs.sch.uk or head@coates.cambs.sch.uk who will forward the email onto other staff if required. Emails sent directly to other members of staff will not be replied to. Although we endeavour to reply to emails as quickly as possible this may take up to 5 working days. If a reply is not possible within 5 working days this will be explained and a response time will be given.

Appointments.

We are incredibly proud of our open door policy which enables teachers and parents to have very positive relationships and check on different arrangements happening in school. However if you require to discuss aspects of your child's education we ask that you make an appointment at the school office.

I really appreciate your co-operation in ensuring our school site remains a safe place for everyone.

Kind regards



Lindsey Boucher
Headteacher



Together we dream, believe and achieve!