



Coates Primary School



Coates Primary School
The Fold
Coates
Peterborough
Cambs
PE7 2BP

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Dear Parents and Carers

We are very much looking forward to September and all of the children being able to return to school. We have been working incredibly hard to ensure that the plans for opening follow the Government guidance to ensure the safety of all pupils, parents and staff. There will be quite a few changes to the normal routines which I am sure you will understand are essential to ensuring the safety of everyone at all times, and we appreciate your cooperation with these. I have set out the main changes in this letter but please be aware that as we continue to assess the different aspects, elements may change.

A full risk assessment has been completed and has been agreed by both our governing body and the Local Authority.

Entrance and exit point for Pre-school

	Entrance	Exit
Preschool	Through the side car park gate to the outside area	Through the side car park gate to the outside area

Access to school site

To ensure a minimum amount of people accessing the school site at any one time, we have planned staggered start and finish times. We continue to ask that only one parent comes onto the school site please.

Please ensure you do not arrive too early for your child's allocated drop off time to avoid congestion. It is essential that all children are dropped off on time and not entering school late through the office.

Preschool parents may only to enter preschool room if essential. The children will complete activities in the outside area if required to support. If an adult does have to enter the room it will be in an allocated area and no resources etc are to be touched.

Beginning and end of the day

All pupils will start on Monday 7th September. **For the first two weeks preschool will have staggered start and finish times to enable all children to settle.** After this period preschool hours will be 9.00am – 3.00pm.

If your child is doing a half-day session please wait at the side car park gate where your child will be brought out/collected by a member of staff at 12pm.

YOUR CHILD IS IN GROUP 'A'

	Start time	Finish time
Group A	8:50am	2.50pm
Group B	9:00am	3:00pm

Prevention and Hygiene

Face masks are not required in schools and children and adults will be required to remove these once they have entered the school building.

There will be regular opportunities for the children to wash their hands throughout the day. All children will be required to use the hand sanitiser before they enter and exit the classrooms.

Children are all encouraged to follow the guidance from the Government to 'catch it, bin it, kill it'

There is a full cleaning schedule which will be followed by staff throughout the day to ensure regular cleaning of all areas used in school.

All members of the school community will need to engage in the Test and Trace system. We will inform you if a member of your child's bubble becomes unwell with COVID-19 symptoms. If a member of that bubble tests positive then that bubble and any other bubble that person has been in contact with will need to close following public health guidance.

Lunches

School meals will be available from the 1st day back to school for each year group. For the first two weeks the school lunches will be the pick a mix option only, week three is a special hot menu (alongside the pick and mix option) and then the regular hot menu commences in week four. Copies of menus are included with this letter.

What your child needs at pre-school

Please ensure that you send your child with their own labeled water bottle, sun hat, suncream, suitable coat, nappies, wipes (we do not supply these).

If your child has not got suncream which staff need to apply regularly, your child will not be able to access the outside area.

Attendance

The Government expects all children to return to school in September and our attendance policies will return to normal prior to the school closure. If your child is unwell and not able

to attend school please ensure you contact the school on the first day of absence before 9:10am.

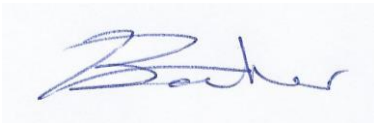
Office

Please only visit the school office if it is essential, to reduce congestion. Only one person is allowed in the office area at a time. Please ensure you use the hand sanitiser when entering and leaving the office area. Wherever possible please email the school office admin@coates.cambs.sch.uk or telephone the school office on 01733 840527.

We hope this information has helped to provide you with information about how school will run from September. Further information will be sent out over the holidays which will be able to be shared with your children to help prepare them for their return.

Thank you all for your amazing support over the school closure period. I hope everyone has a lovely summer break and we look forward to seeing you all in September.

Kind Regards

A handwritten signature in blue ink, appearing to read 'L Boucher', on a light blue background.

Mrs L Boucher
Headteacher